

**PROCEEDINGS OF REGULAR MEETING OF
NATCHITOCHE PARISH SCHOOL BOARD
MEETING ON DECEMBER 6, 2018**

A public meeting was held at the Natchitoches Parish School Board on December 6, 2018, at 5:00 p.m. in the Board Room of the Natchitoches Parish School Board Office, 310 Royal Street, Natchitoches, Louisiana. Upon roll call, the following members and Dale Skinner, Secretary-Treasurer, were present: Eugean Garner, Katrina Willis, Russell Danzy, Emile Metoyer, Steven Harris, Thomas Melder, Rhonda Guidroz and Ralph Wilson. Carroll Daniels was not present. The meeting was called to order by Board President, Michael Hilton, followed by an invocation by Mr. Steven Harris and Pledge of Allegiance by Mr. Russell Danzy.

A motion was made by Mr. Garner to accept the following Consent Agenda items. Mr. Melder offered a second to the motion. All members present at the meeting unanimously approved the motion and the second.

1. *Adoption of Agenda.*
2. *Approval of Minutes of November 8, 2018*
3. **FINANCE ITEMS**
 - A. *Payment of Bills:*
 - B. *Out of State Travel*
 - 1.
 - C. *School Bus Routes Changes:*
 - D. *Purchase of Buses:*
 - E. *Advertisements:*
 1. *Permission to advertise for bids:*
 - A. Proposal for upgrading existing accounting software to Windows version.
 - B. District 9 Bond Issue.
 - F. *Resignations:*
 - G. *Retirements:*
 - H. *Requests for Leave:*
 - I. *Termination:*

The Finance Report was present by Mr. Russell Danzy. A motion was made by Mr. Danzy, accompanied by a second from Mr. Wilson and unanimous consent from all members present, to accept the bid results from Sysco East Texas for the Processed and Frozen Food Items for January 1, 2019-June 30, 2019.

A motion was made by Mr. Danzy, accompanied by a second from Mr. Wilson and unanimous consent from all members present, to accept the bids as presented for Paper & Cleaning Supplies for January 1, 2019-June 30, 2019.

A motion was made by Mr. Garner, accompanied by a second from Mr. Wilson and unanimous consent from all members present, to accept the base bid of \$2,649,000 from Walker Construction Company, Inc., for Additions & Alterations to Lakeview Jr.-Sr. High School.

The Transportation Report was presented by Mr. Jason Edwards at Tuesday's Committee Meeting.

The Tax Commission Report was presented by Mr. Richard Foshee at Tuesday's Committee Meeting.

A motion was made by Mr. Danzy, accompanied by a second from Mr. Wilson and unanimous consent from all members present, to approve the budget update as presented by Business Director, Richard Foshee.

A motion was made by Mr. Danzy, accompanied by a second from Mr. Wilson and unanimous consent from all members present, to approve new provisions in the contract with Hammonds, Sills Adkins & Guice, LLP that would increase some of the hourly rates currently being charged

A motion was made by Mr. Danzy, accompanied by a second from Mr. Wilson and unanimous consent from all members present, to grant permission to the Superintendent to hire up to twelve tutors to work in the Pre-K and Kindergarten classrooms.

The Personnel Report was present by Mrs. Linda Page. A motion was made by Mr. Melder, accompanied by a second from Mr. Wilson, to approve the new Testing/Evaluation Coordinator position. Upon roll call, the following votes were casts: YEAS: Eugene Garner, Katrina Willis, Harry Graham, Russell Danzy, Michael Hilton, Steven Harris, Thomas Melder, Rhonda Guidroz and Ralph Wilson. NAYS: Emile Metoyer. ABSENT: Carroll Daniels. The motion passed.

The Executive Report was presented by Mr. Melder. A motion was made by Mr. Melder, accompanied by a second from Mrs. Guidroz and unanimous consent from all members present, to approve a document authorizing the Superintendent to sign all necessary papers on behalf of the board to finalize the FEMA PA Match Agreement.

A motion was made by Mr. Melder, accompanied by a second from Mr. Graham and unanimous consent from all members present, to approve the policy for Behavioral Health Services during the school day by Outside Behavioral Health Providers in response to Act 696.

A motion was made by Mr. Melder, accompanied by a second from Mr. Garner and unanimous consent from all members present, to approve the Board Meeting calendar for 2019.

A motion was made by Mr. Harris, accompanied by a second from Mr. Wilson and unanimous consent from all members present, to adopt a policy authorizing the Vice President of the board to sign legal documents in the absence of the Board President. Authorization would be contingent upon written approval from the Board President. Superseding any previous policy.

A motion was made by Mr. Harris, accompanied by a second from Mr. Melder and unanimous consent from all members present, to enter into Executive Session to discuss:
The professional character and competency of an employee pursuant to La. R.S. 42:17(A)(1).

The board entered into Executive Session at 5:25 p.m.

A motion was made by Mr. Harris, accompanied by a second from Mrs. Willis and unanimous consent from all members present to end the Executive Session at 6:17 p.m.

A motion was made by Mr. Harris, accompanied by a second from Mr. Garner, to accept the recommendation made relative to the foregoing matter discussed in Executive Session. Upon roll call, the following votes were casts: YEAS: Eugene Garner, Russell Danzy, Michael Hilton, Thomas Melder and Rhonda Guidroz. NAYS: Katrina Willis, Harry Graham, Emile Metoyer, Steven Harris, Ralph Wilson. The motion failed.

On motion of Mr. Melder and seconded by Mrs. Guidroz, the meeting adjourned at 6:19 p.m.

DALE SKINNER, SECRETARY-TREASURER

MICHAEL HILTON, PRESIDENT