

**NATCHITOCHEES PARISH SCHOOL BOARD
PARAPROFESSIONAL OBSERVATION**

NAME _____ DATE _____ SCHOOL _____

Key: (S) Satisfactory (N) Needs Improvement (U) Unsatisfactory (N/O) Not Observed

PERSONAL	S	N	U	N/O	COMMENT
1. Sets appropriate model through appearance					
2. Uses acceptable English					
3. Reveals a positive attitude					
4. Exhibits self-confidence					

PERFORMANCE

1. Demonstrates a willingness to perform assigned duties					
2. Maintains confidentiality of school and student information					
3. Completes work on schedule					
4. Arrives at classroom and assigned duties on time					
5. Upholds school policy					

MANAGEMENT

1. Uses time wisely					
2. Maintains accurate records and reports					
3. Prepares and organizes material					
4. Operates machines and equipment					

TUTORIAL

1. Implements instructional activities as assigned by the teacher					
2. Maintains control of students in a tutorial group					
3. Possesses a general knowledge and understanding of subject matter					
4. Exhibits care and concern for the individual needs of students					

SIGNATURE OF OBSERVER _____ TITLE _____

SIGNATURE OF PARAPROFESSIONAL _____ CONFERENCE DATE _____

My signature indicates that I have read the results and received a copy of the observation; however, it does not necessarily indicate agreement or disagreement with the results.

White - Central

Yellow - Principal

Pink - Paraprofessional