

LOUISIANA DEPARTMENT OF EDUCATION SCHOOL BEHAVIOR REPORT

In accordance with R. S. 17:416(A) the purpose of this report is to inform parents/guardians of a behavior incident on the school campus, in the classroom, cafeteria, gymnasium, auditorium, elsewhere at the school or during school-related activities, and of subsequent disciplinary action taken by school officials. Because this or other incidents may jeopardize the safety, well-being or education of other students, parents are urged to discuss the incident and possible implications with the student to prevent further occurrences.

Name of Student _____ Phone _____ Grade/Section _____

Name of Teacher/Staff _____ Room #/Location _____

Name of Principal _____ School _____

Check One: Regular Education Special Education Date of Incident _____ Time _____ Location _____

Nature of Incident (Check Appropriate Space[s] and list specific incidents under "Remarks.")

- | | | |
|---|--|--|
| 01. <input type="checkbox"/> Willful disobedience | 13. <input type="checkbox"/> Possesses weapon(s), as defined in Section 921 of Title 18 of the U. S. Code. Note: Use of code 13 requires additional submission of the Weapon Type code. | 23. <input type="checkbox"/> Assault and/or Battery |
| 02. <input type="checkbox"/> Treats an authority with disrespect | 14. <input type="checkbox"/> Possesses firearms (not prohibited by federal law), knives, or other implements, which can be used as weapons, the careless use of which might inflict harm or injury Note: Excludes pocket knives with a blade of less than 2 1/2 inches. Refer to code 31 for blades 2 1/2 inches or smaller | 24. <input type="checkbox"/> Rape and/or Sexual Battery |
| 03. <input type="checkbox"/> Makes an unfounded charge against authority | 15. <input type="checkbox"/> Throws missiles liable to injure | 25. <input type="checkbox"/> Kidnapping |
| 04. <input type="checkbox"/> Uses profane and/or obscene language | 16. <input type="checkbox"/> Instigates or participates in fights while under school supervision | 26. <input type="checkbox"/> Arson |
| 05. <input type="checkbox"/> Is guilty of immoral or vicious practices | 17. <input type="checkbox"/> Violates traffic and safety regulations | 27. <input type="checkbox"/> Criminal Damage to Property |
| 06. <input type="checkbox"/> Is guilty of conduct or habits injurious to his/her associates | 18. <input type="checkbox"/> Leaves school premises or classroom without permission | 28. <input type="checkbox"/> Burglary |
| 07. <input type="checkbox"/> Uses or possesses any controlled dangerous substances governed by the Uniform Controlled Dangerous Substances Law, in any form | 19. <input type="checkbox"/> Is habitually tardy and/or absent | 29. <input type="checkbox"/> Misappropriation with violence to the person |
| 08. <input type="checkbox"/> Uses or possesses tobacco or lighter | 20. <input type="checkbox"/> Is guilty of stealing | 30. <input type="checkbox"/> Illegal carrying and discharge of weapons |
| 09. <input type="checkbox"/> Uses or possesses alcoholic beverages | 21. <input type="checkbox"/> Commits any other serious offense | 31. <input type="checkbox"/> Possesses pocket knife with a blade length of less than 2 1/2 inches Note: Includes box cutters with a blade of less than 2 1/2 inches. Refer to code 14 for blades greater than 2 1/2 inches. |
| 10. <input type="checkbox"/> Disturbs the school or habitually violates any rule | 22. <input type="checkbox"/> Murder | 32. <input type="checkbox"/> Serious Bodily Injury |
| 11. <input type="checkbox"/> Cuts, defaces, or injures any part of public school buildings/vandalism | | 33. <input type="checkbox"/> Use of medication in a manner other than prescribed or authorized |
| 12. <input type="checkbox"/> Writes profane and/or obscene language or draws obscene pictures | | 34. <input type="checkbox"/> Possession of Body Armor |
| | | 35. <input type="checkbox"/> Bullying |
| | | 36. <input type="checkbox"/> Cyberbullying |

REMARKS: _____

Description of Incident: _____

ACTION TAKEN BY TEACHER OR OTHER SCHOOL EMPLOYEE

The student named above is hereby reported for inappropriate behavior as indicated in this report. This is the student's 1st 2nd 3rd 4th 5th 6th (circle one) behavioral referral. I have taken the following action:

- | | | |
|---|---|---|
| 1. <input type="checkbox"/> Conference with Pupil | 3. <input type="checkbox"/> Placed Pupil in Detention | 5. <input type="checkbox"/> Referred to Social Worker |
| 2. <input type="checkbox"/> Referred to Counselor | 4. <input type="checkbox"/> Assigned Remedial Work | 6. <input type="checkbox"/> Other Action _____ |

Parental Contact On _____ Phone Call Letter Conference Behavior Report

RECOMMENDATION(S) BY TEACHER OR OTHER SCHOOL EMPLOYEE

Current Date: _____ Signature of School Employee: _____

SIGNATORY DESIRES TO BE INFORMED OF ACTION TAKEN OR THE REASONS FOR NOT TAKING ACTION

ACTION TAKEN BY SCHOOL ADMINISTRATION

- | | | |
|---|--|--|
| 1. <input type="checkbox"/> Held Conference with Student on _____ (Date) | 4. <input type="checkbox"/> Assigned Remedial Work | 9. <input type="checkbox"/> Suspension from School from _____ to _____ (Dates) |
| 2. <input type="checkbox"/> Contacted Parent/Guardian on _____ (Date) | 5. <input type="checkbox"/> Student Reprimanded | _____ in-school suspension |
| 3. <input type="checkbox"/> Student Assigned to Detention on _____ (Date) | 6. <input type="checkbox"/> Held Conference with Parent/Guardian on _____ (Date) | _____ out-of-school suspension |
| | 7. <input type="checkbox"/> Referred to School Counselor | _____ alternative site |
| | 8. <input type="checkbox"/> Student Assigned Recess Detention on _____ (Date) | 10. <input type="checkbox"/> Other (describe) _____ |

Current Date: _____ Signature of Principal: _____

COMMENTS BY STUDENT, PARENT/GUARDIAN

Signature of Student: _____ Signature of Parent/Guardian: _____ Current Date: _____

Check appropriate blocks as copies of the document are supplied Parent/Guardian School's Pupil File Employee Filing this Report Principal

NOTE: The principal shall return a completed copy of this form to the staff member who initiated the referral within 48 hours (excluding non-work days) of the time it was submitted to the principal.