

REQUEST FOR DUPLICATE HIGH SCHOOL EQUIVALENCY DIPLOMA/ COPY OF GED® TEST SCORES

To obtain a copy of your GED test scores, or a duplicate high school equivalency diploma, please complete the form below and return it to our office. It is MANDATORY that you sign this form before returning it or we cannot process your request. This form is for **LOUISIANA** students only; if you received an equivalency diploma in another state you may contact the Department of Education in that state.

This form is for GED students only. Do not complete this form to obtain a copy of a regular High School Diploma/Transcript. Please contact Duplicate Transcripts/Reissued Diplomas at (225) 342-2150.

Choose one or both of the following to be sent:

_____ **DUPLICATE DIPLOMA**

_____ **COPY OF SCORES**

INFORMATION NEEDED: (Please Print)

Present Name: _____

Name at time of testing: _____

Date of Birth: _____ Social Security Number: _____

High school through which Equivalency diploma was issued: _____

Year tested: _____ Year diploma was received: _____

Were you in the military at the time of testing, or were you a veteran? _____

Phone Number () _____

Signature: _____

Please return via mail or fax to:

**Dropout Prevention, Adult & Family Services
Louisiana Department of Education - GED
Post Office Box 94064
Baton Rouge, LA 70804-9064**

**Phone: (225) 342-3726
Fax: (225) 219-4439**

Where do you want this request mailed:

